



South Knoll Road Improvement District

P. O. Box 954

Laramie, WY 82073

To: Albany County Board of County Commissioners
From: South Knoll Road Improvement District
Re: Annual Assessment List
Contact Persons: Marc Hungerford, Joe Teeter, Mike Samp

Attached you will find the assessment list for property owners in the South Knoll Road Improvement District submitted for your acknowledgment. The list indicates the number of dwellings/addresses the land owners are being assessed for. You will also find the minutes of our annual meeting and budget hearing from June 20, 2022, along with the proposed budget and legal description, a map showing the boundaries of our district, and the organizing document of our district (Declaration of Policy for Use and Regulation of the Road within the South Knoll Road Improvement District, Petition for Improvement and Service District, and Notice of Resolution). The South Knoll Road Improvement District is in compliance with the State of Wyoming Department of Audit. In the event you have questions, the board members will be able to answer them.

Thank you for your consideration,

Respectfully,

A handwritten signature in black ink, appearing to be 'Mike Samp', written over a horizontal line.

Mike Samp, Secretary
South Knoll Road Improvement District Board

South Knoll Road Improvement District

Albany County, Wyoming

Tax District 0521

A RESOLUTION AUTHORIZING

IMPROVEMENTS TO BE PAID BY SPECIAL ASSESSMENT

WHEREAS, the South Knoll Road Improvement District by and through their "Board" as defined by W.S. 18-12-102 (a) (ii) hereby declares by resolution their intent to order improvements to be paid by special assessment;

WHEREAS the nature of the improvement is described as follows: Annual road maintenance, improvements, and snow removal.

WHEREAS the extent of the district to be improved is described as follows: South Knoll Subdivision lying on the E1/2E1/2 of Section 20, Township 15 north, range 73 of the 6th p.m., Albany County, Wyoming.

WHEREAS the public was provided notice on May 25th, 2022.

WHEREAS the cost per unit of measurement as shown by estimates of a qualified engineer is: \$150.00 per address or dwelling per year.

WHEREAS the time in which the cost will be payable is: \$75.00 biannually.

WHEREAS the time the resolution authorizing the improvements will be considered at a board meeting to be advertised in a newspaper of general circulation which shall describe therein the time place of said board meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE SOUTH KNOLL ROAD IMPROVEMENT DISTRICT, Albany County, State of Wyoming, their intent to order improvements to be paid by special assessment as described herein.

PASSED, APPROVED, AND ADOPTED THIS 20th DAY OF JUNE, 2022.

Board of Directors

South Knoll Road Improvement District

Marc Hungerford, Chair Marc R Hungerford

Joe Teeter, Vice Chair Joe Teeter

Michael Samp, Secretary Michael Samp



South Knoll Road Improvement District

5610 Chaparral Drive

Laramie, WY 82070

SOUTH KNOLL ROAD IMPROVEMENT DISTRICT ANNUAL MEEING and BUDGET HEARING MONDAY, JUNE 21, 2021

The meeting of the South Knoll Road Improvement District was called to order by Chair Marc Hungerford at 6:59 p.m. There were 9 members of the road district in attendance in addition to the board. The members present were Chad Hutchens, Mike Samp, Marc Hungerford, Craig Barthelmes, Susan Allen, Brian Corliss, Susan Adler, Ed Burns, Kevin McIntyre, Foster White, Bill and Julie Beckett.

An update on the board status was provided to the group, as there had been two resignations in the past two years creating a situation where the board was not functional for a period of time. Marc Hungerford (Chair), Chad Hutchens (Vice Chair), and Mike Samp (Secretary/Treasurer) were appointed by the Albany County Commissioners in April to fill the vacancies in the appropriate terms. The bank account for the SKRID board has been turned over to the new board members and they will be working on audit compliance issues.

Reading of the minutes of the June 2020 were waived as there was no annual meeting due to the Covid 19 Pandemic, motion to by Bill Beckett second by Kevin McIntyre. Motion carried by a voice vote.

Treasurers Report was provided by Samp, total expenditures to date in FY1 are \$2,075, with a current balance of \$59,440.67, with other small bills still pending. A discussion of FY22 was held, with a consensus agreeing on a fall maintenance plan to include grading and snow removal, and an appropriation to put concrete on the north end of the Chaparral approach to reduce road wear. Bill Beckett made a motion to approve the Treasurers report and budgeting \$40,000 for maintenance in FY22. Motion was seconded by Craig Barthelmes and passed by voice vote with no further discussion.

General consensus was in support of the installation children at play and speed limit signage previously approved in order to provide some traffic calming measures. Concerns were voiced about the speed of people travelling through the subdivision and

the additional damage Paddocks traffic has caused. There was also discussion of the potential need to charge commercial entities in the subdivision a higher amount. Specifically Tiger Tree and the new Good Vibes mechanic business on the north end of Chaparral may create a situation where additional traffic causes damage to the road. The owner of Good Vibes contacted Chair Hungerford and agreed to help pay for maintenance of the north end of the road to help offset the additional use created by the business. The membership also suggested the addition of an automated gate at the south end of Chaparral to reduce the amount of external/non-resident traffic. There has been significant construction traffic and use by Paddock's residents who apparently do not care about the safety of anyone in the South Knoll subdivision.

The resolution for special assessment was read by Samp including the legal description as follows: the South Knoll Subdivision lying on the E1/2E1/2 of Section 20, Township 15 North, Range 73 West of the 6th p.m., Albany County, WY. A motion to approve by Foster White and second by Bill Beckett. Passed by voice vote.

The meeting was adjourned at 7:48 pm, motion by Kevin McIntyre and second by Bill Beckett, passed by voice vote.

MS

Legals

Legals

Public Notice

Pursuant to W.S. §18-12-117 (a) and (b), Notice is hereby given to the owners of the South Knoll Road Improvement District that the Board of the South Knoll Road Improvement District have declared by resolution their intent to order improvements.

The nature of the improvement proposed are annual road maintenance, improvements, and snow removal.

The extent of the district to be improved is the South Knoll Subdivision, lying on the E1/2E1/2 of Section 20, Township 15 North, Range 73 West of the 6th p.m., Albany County, Wyoming.

The probable cost of the improvement is \$150.00 per address or dwelling per year;

The time at which the cost will be payable is \$75.00 biannually,

The time when a resolution authorizing improvements will be considered by the board is June 20, 2022 at 7:00 p.m. at the Albany County Fairgrounds; at which time the Budget Hearing and Annual Meeting will be held;

FY22 recommended Budget:
\$40,000

Maps, estimates, and schedules showing the approximate amounts to be assessed and all resolutions and proceedings are on file and may be seen or examined at the office of the county clerk;

All complaints and objections concerning the proposed improvement by owners of property subject to assessment will be heard and considered by the Board on June 20, 2022 before final action; under the provisions of the Wyoming Administrative Procedure Act WRS §16-3-101 through 16-3-115; and

If objections to the improvement are made by owners or agents representing property subject to thirty percent (30%) or more of the projected dollar assessments, the improvement may not be authorized and a new resolution for the same or a similar purpose encompassing property representing objections may not be considered within one (1) year thereafter.

/s/ Jackie R. Gonzales
Albany County Clerk
May 25, 2022
NO. 240357



South Knoll Road Improvement District

5610 Chaparral Drive

Laramie, WY 82070

Monday, June 20, 2022 7:00 p.m.

**SOUTH KNOLL ROAD ANNUAL MEETING & BUDGET
HEARING**

The South Knoll Road Improvement District will hold the annual meeting on **MONDAY, JUNE 20, 2022, AT 7:00 P.M. AT THE ALBANY COUNTY FAIRGROUNDS** to discuss our road and to renew the annual special assessment fees associated with road maintenance and snow removal.

Agenda Items

- 🚧 Road Maintenance/Snow Removal plan/Contractor issues
- 🚧 Proposed FY 23 budget \$40,000
- 🚧 Assessment will not change for FY22
- 🚧 Excess speed and safety concerns/Paddocks traffic/Signage?
- 🚧 Open forum/discussion/concerns
- 🚧 If you wish to receive correspondence from the district electronically please send your email address to mjsamp36@gmail.com

It is the homeowner's responsibility to notify the road board if you move, if your mailing address changes or if there is a change in ownership of your property.

Please double check that your name and address are correct on this mailing. Failure to do so can result in your tax bills not getting to you and your name appearing in the local paper for failure to pay your taxes. If any of this is incorrect, please mail us the corrections to: SKRID 5610 Chaparral Drive Laramie, WY 82070